

Level III — What To Do After Class

Private Security (TOPS) steps only

PAGE 1 OF 2 · SECURITY / TOPS ONLY · NOT LTC

Already have an LTC or don't want one? **Stop after this page.** Optional LTC is page 2 only.

■ **Apply in TOPS soon — proficiency good 90 days only. Level III won't approve until Level II training and licensing are done.**
Apply online — not at a DPS Driver License office.

1 · Apply in TOPS

Start your Private Security application. Upload your Level III / security training document.

<https://tops.portal.texas.gov/psp-self-service/login/auth>



2 · TOPS how-to guide (PDF)

DPS walkthrough while you apply. Portal issues → contact TOPS/DPS directly.

<https://www.dps.texas.gov/sites/default/files/documents/rsd/psb/docs/topsindivapplication.pdf>



3 · Level II online (if needed)

100% online. Needed before the state approves Level III if you're not already Level II.

<https://trainprotectdefend.com/courses/pslevel-2/>



4 · Schedule MMPI

Required for commissioned officers (new & renewing) since Jan 1, 2024. Book ahead.

<https://www.trainprotectdefend.com/mmpi/>



5 · Optional: Shotgun qualification

Only after Level III hands-on with TPD (initial or re-cert).

<https://app.acuityscheduling.com/schedule.php?owner=19484059&appointmentType=57656054>



6 · Optional: Level IV (PPO)

Must be commissioned before state approval. You can take the class before you're commissioned.

<https://trainprotectdefend.com/ecurity-officer-training-level-4-certification/>



TRACK A CHECKLIST

■ TOPS apply (90-day clock) ■ Upload security docs only ■ Level II if needed
■ MMPI ■ Shotgun / Level IV (optional)

info@trainprotectdefend.com · [@train_protect_defend](#) · Proactive Defense, 13862 FM 1171, Northlake/Argyle

Optional: Texas License to Carry

Skip this page if you already have an LTC or don't want one

PAGE 2 OF 2 · LTC ONLY · SEPARATE FROM LEVEL III / TOPS

Walt's take (short)

- LTC ≠ Level III — different portals, different paperwork. Never mix.
- Still smart for **off duty**, travel, and near schools (~1,000 ft).
- Same shoot as Level III → free LTC shoot paperwork (saves \$50+) if you do the form **today**.

DO THIS TODAY — for free LTC shoot paperwork

Fill out the LTC proficiency form TODAY so Walt can finish it in his system and email paperwork at end of class. Don't wait — he won't chase this later.

1 · Online LTC classroom — \$39

Optional. You do NOT need to finish this before today's shoot. Take it anytime.

<https://trainprotectdefend.com/courses/texas-online-license-to-carry/>



2 · Proficiency form — DO THIS TODAY

Required for free end-of-day LTC shoot paperwork. Complete before you leave.

https://tx.instructor.app/student_signup?class=&instructor;=01960807&name2;=Walt%20Mayfield&type;=registration&waiver;=No%20Waiver



3 · Apply for LTC (DPS) — not TOPS

Online only. Not a Driver License office. Different portal than TOPS.

<https://txapps.texas.gov/txapp/txdps/ltc/>



4 · Fingerprints (IdentoGO)

Use the email from your LTC application. Separate from any TOPS fingerprinting.

5 · Upload LTC-104(s) on LTC side only

Online path = usually two LTC-104s. Use Walt's LTC paper here — never in TOPS. Apply first, then upload.

<https://www.dps.texas.gov/section/service/upload-documents>



TRACK B CHECKLIST

- Form TODAY
- Online LTC \$39 (can be later)
- Apply LTC portal
- IdentoGO
- Upload to LTC only

Page 1 = Security / TOPS. Page 2 = LTC. Same shoot ≠ same process. Never blend paperwork.